



Commander's Policy

414th Base Support Battalion

APO AE 09165



POLICY NO: 2-2 PROPONENT: AETV-HUB-A DATE: 26 Jun 01

SUBJECT: Unauthorized Child Care

1. Reference: Army Regulation 608-10, 12 Feb 90, Child Development Services.
2. Purpose: To establish guidelines governing unauthorized child care in government owned or leased housing in the 414th Base Support Battalion (BSB).
3. Applicability: This policy applies to all residents of government owned or leased housing that provide or wish to provide more than (10) ten child hours of child care per week on a regular basis.
4. General:
 - a. AR 608-10 defines unauthorized care as baby-sitting in government owned or leased housing units by individuals not certified as a Family Child Care (FCC) Provider. This means child care is provided in excess of (10) child hours per week on a regular basis. This does not apply to care of children in the child's own home or care by relatives.
 - b. A child hour is one hour of care for one child. For example, someone who cares for two children for 4 hours each will be providing eight child hours of care.
 - c. A FCC staff representative, accompanied by an Area Support Team (AST) official, will investigate all reports of unauthorized child care within (3) three working days. If the allegation of unauthorized care is valid, the individual and sponsor will be informed during the investigator visit that they are in violation of AR 608-10, and must discontinue child care and take appropriate action to become certified. If the occupant refuses admittance, the Provost Marshal will be contacted.

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d. If the individual providing unauthorized care is interested in continuing to provide child care, the FCC Director may work out a plan on a case-by-case basis to minimize the disruption of the children already in care.

e. Parents of the children in care will be notified in writing of the status of the individual providing care, and that the person is not certified.

f. Failure of the uncertified child care provider to discontinue child care will result in appropriate administrative action through civilian misconduct channels and could result in the family being removed from quarters.

g. The Civilian Misconduct Office will respond to all verified complaints within (10) ten working days. A letter of reprimand will be forwarded through the sponsor's unit commander outlining community regulations regarding unauthorized child care. A copy of this letter will be forwarded to the Family Housing Office to be maintained in the individual's permanent file.

5. Point of contact for this action is the FCC Program Manager, DSN 322-8458.

6. This policy supersedes Commander's Policy Letter 2-2, 23 Jun 99.

JERRY L. MRAZ
LTC, AG
Commanding

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